

## DATA PROTECTION STATEMENT

GrantScape and its subsidiary, GrantScape Services Limited, take the security and privacy of information seriously. It is our policy to take all necessary steps to ensure that personal information held by us is processed fairly and lawfully, and in accordance with the Data Protection Act 1998 ("the Act"). All our employees are obliged to respect the confidentiality of your personal information.

Personal information that you provide to us will be used if we need to contact you when assessing your organisation's eligibility for support from **new futures buckinghamshire**. If your organisation is eligible for support, we will also use the personal information to help us manage this process effectively throughout. We will not hold personal information for any longer than is necessary for these purposes.

We will not pass on your personal information to any other party or use it for any other reason unless we have your specific consent or it is at your request, or unless we are required by law to disclose that information. The two exceptions to this are that your personal information will be shared with:

- **Community Impact Bucks** - to enable them to contact and assist you if you are eligible to receive development planning support from **new futures buckinghamshire**; and
- One or more of the scheme's **Approved Providers** - to enable them to contact and assist you if you will be receiving specialist support and training from them.

No personal information that you provide will be shared with **Buckinghamshire County Council**.

We shall, however, be reporting regularly to Buckinghamshire County Council on the overall progress and successes of **new futures buckinghamshire**. As part of this, we will need to let the County Council have the names of the organisation's that have received support. If you would prefer, though, you can ask GrantScape not to provide your organisation's name.

Otherwise, all reporting by us to Buckinghamshire County Council will be at an aggregate level, with no information being provided that would enable the County Council to identify your organisation's development needs, nor the support that you have actually received.

This aggregated, anonymised information will be used to help inform and improve service delivery. General lessons learned will also be shared with the county's VCS support organisations so that they can help other groups to improve.